

CYNGOR CYMUNED LLANBADRIG

Cyfle tendro ar gyfer Cynnal a Chadw Cae Chwarae Cemaes, Mynwent y Rhyd, Bonc y Mor a Llwybrau'r Fro
Cytundeb Tair Mlynedd o Ebrill 1af, 2018 – Mawrth 31, 2021

Gofynnir i geisiadau gael eu hanfon at Carli Evans-Thau, Clerc Cyngor Cymuned Llanbadrig, Y Llyfrgell, Lon Glascoed, Cemaes, Ynys
Mon LL670NH mewn amlen gaedig wedi ei farcio 'Cytundeb Cynnal a Chadw' erbyn Chwefror 16 2018

DISGRIFIAD O'R GWAITH, DISGWYLIADAU AC AMODAU CYFFREDINOL

Cytundeb 1 - Cae Chwarae Cemaes

- 1 Mae gofyn i'r glaswellt gael ei dorri, ei gasglu a'i symud pob pythefnos rhwng Ebrill 1af a Hydref 30.
- 2 Rhaid i'r man glaswellt gael ei gadw yn daclus ac mewn cyflwr da; bydd pob ymweliad i dorri glaswellt yn cynnwys strimio lle bo angen. Os na fydd y gwaith yn cael ei gyflawni er boddhad i'r Cyngor Cymuned, bydd unrhyw waith diffygiol yn cael ei gywiro o fewn pum diwrnod gwaith ar draul y Contractwyr.
- 3 Cyn torri glaswellt bydd gofyn i'r Contractwyr gael gwared ar unrhyw ysbwriel, cerrig a gweddillion eraill o'r safle.
- 4 Mae angen torri'r cloddiau a chadw'r ardal tu cefn i'r coed yn daclus.
- 5 Mae'n ofynnol bod y Contractwyr yn sicrhau bod yr holl reoliadau iechyd a diogelwch cyfredol yn cael eu bodloni. Atgoffir y Contractwyr o'u dyletswydd i wneud eu gwaith yn y fath fodd nad yw pobl nad ydynt yn eu cyflogi (gan gynnwys aelodau o'r cyhoedd) yn destun unrhyw risg i iechyd neu ddiogelwch.
- 6 Ni fydd y Cyngor Cymuned yn darparu peiriannau na thanwydd.
- 7 Bydd angen i'r Contractwyr llwyddiannus gael yswiriant priodol ar gyfer eu hunain, eu cyd weithwyr a'u hoffer.
- 8 Bydd taliadau unwaith y flwyddyn yn dilyn derbyn anfoneb am y gwaith a gwblhawyd o Ebrill 1af – Hydref 30.
- 9 Os na fydd unrhyw un o'r amodau uchod yn cael eu bodloni, yna bydd gan Gyngor Cymuned Llanbadrig yr hawl i derfynu'r cytundeb ar unwaith.

Cytundeb 2 - Mynwent Y Rhyd

- 1 Mae gofyn i'r glaswellt gael ei dorri, ei gasglu a'i symud pob tair wythnos rhwng Ebrill 1af – Hydref 30 (o bosib torri eto ym mis Tachwedd). Dim ond unwaith y flwyddyn (yng Ngorffennaf) bydd torri y rhan o'r fynwent lle na fydd claddedigathau. Dylid sicrhau bod unrhyw laswellt wedi ei dorri yn cael ei symud oddi ar y beddi a'r llwybrau.
- 2 Rhaid i'r man glaswellt gael ei gadw yn daclus ac mewn cyflwr da; bydd pob ymweliad i dorri glaswellt yn cynnwys strimio lle bo angen. Os na fydd y gwaith yn cael ei gyflawni er boddhad i'r Cyngor Cymuned, bydd unrhyw waith diffygiol yn cael ei gywiro o fewn pum diwrnod gwaith ar draul y Contractwyr.
- 3 Cyn torri glaswellt bydd gofyn i'r Contractwyr gael gwared ar unrhyw ysbwriel, cerrig a gweddillion eraill o'r safle.
- 4 Mae'n ofynnol bod y Contractwyr yn sicrhau bod yr holl reoliadau iechyd a diogelwch cyfredol yn cael eu bodloni. Atgoffir y contractwyr o'u dyletswydd i wneud eu gwaith yn y fath fodd nad yw pobl nad ydynt yn eu cyflogi (gan gynnwys aelodau o'r cyhoedd) yn destun unrhyw risg i iechyd neu ddiogelwch.
- 5 Ni fydd y Cyngor Cymuned yn darparu peiriannau na thanwydd.
- 6 Bydd angen i'r contractwr llwyddiannus gael yswiriant priodol ar gyfer eu hunain, eu cyd weithwyr a'u hoffer. Bydd angen i'r polisi yswiriant hefyd gynnwys unrhyw gofebion os cant eu difrodi.
- 7 Bydd taliadau unwaith y flwyddyn yn dilyn derbyn anfoneb am y gwaith a gwblhawyd o Ebrill 1af – Hydref 30.
- 8 Os na fydd unrhyw un o'r amodau uchod yn cael eu bodloni, yna bydd gan Gyngor Cymuned Llanbadrig yr hawl i derfynu'r cytundeb ar unwaith.

Cytundeb 3 - Llwybrau a Bonc y Mor

- 1 Mae gofyn i lwybrau cyhoeddus y gymuned gael eu torri yn reolaidd drwy gyfnod yr haf (Ebrill/Mai a Hydref ac o bosib dwywaith yn ystod y tymor). Bydd rhestr o lwybrau i'w torri ar gael gan y Cyngor.
- 2 Mae'n ofynnol bod y Contractwyr yn sicrhau bod yr holl reoliadau iechyd a diogelwch cyfredol yn cael eu bodloni.
- 3 Atgoffir y contractwyr o'u dyletswydd i wneud eu gwaith yn y fath fodd nad yw pobl nad ydynt yn eu cyflogi (gan gynnwys aelodau o'r cyhoedd) yn destun unrhyw risg i iechyd neu ddiogelwch.
- 4 Ni fydd y Cyngor Cymuned yn darparu peiriannau na thanwydd.
- 5 Bydd angen i'r contractwr llwyddiannus gael yswiriant priodol ar gyfer eu hunain, eu cyd weithwyr a'u hoffer.
- 6 Bydd taliadau unwaith y flwyddyn yn dilyn derbyn anfoneb am y gwaith a gwblhawyd o Ebrill 1af – Hydref 30.
- 7 Os na fydd unrhyw un o'r amodau uchod yn cael eu bodloni, yna bydd gan Gyngor Cymuned Llanbadrig yr hawl i derfynu'r cytundeb ar unwaith.

Noder os gwelwch yn dda –

Mae pris y cytundeb wedi ei osod am 3 mlynedd, a'r pris wedi ei gytuno am y flwyddyn gyntaf. Bydd cynnydd o 2% ar gyfer pob blwyddyn ar ôl hynny. Gofynnir i chi ddangos pris i dorri unwaith a cyfanswm blynyddol os gwelwch yn dda.

Nid oes rhaid i'r Cyngor Cymuned dderbyn y tendr isaf, nac unrhyw dendr a dderbynnir. Gall y Cyngor hefyd beidio â thalu os na fydd y gwaith wedi ei gwblhau i safon resymol.

LLANBADRIG COMMUNITY COUNCIL

Tendering Opportunity for the Maintenance of Cemaes Play Area, Y Rhyd Cemetery, Bonc y Mor and the Community Footpaths For three years as from 1st April 2018 to 31st March 2021

Tenders to be submitted to Carli Evans-Thau, Community Council Clerk, The Library, Lon Glascoed, Cemaes, Ynys Môn, LL67 ONH in a sealed envelope marked 'Maintenance Contract' by February 16th 2018.

DESCRIPTION OF WORK, GENERAL CONDITIONS AND OBLIGATIONS

Contract 1 - Cemaes Play Area

- 1 The grass is required to be cut, gathered and removed every two weeks between the 1st April and 30th October.
- 2 The grass area must be kept tidy and well maintained. Each grass cutting operation must include strimming where necessary. At all times the work will be executed to the satisfaction of Llanbadrig Community Council. Any defective work must be remedied within five working days at the Contractors own expense.
- 3 The Contractor prior to grass mowing must remove all litter, stones and other debris from the site.
- 4 The Contractor is required to trim the hedges and maintain the area behind the conifers.
- 5 The Contractor will ensure that all current health and safety regulations are complied with. Contractors are reminded of their duty to carry out their work in such a way that persons not in their employment (including members of the general public) are not subjected to any health or safety risk.
- 6 Contractors should note that the Community Council will not provide machinery and fuel.
- 7 Contractors should ensure that they arrange their own insurance to cover risks to themselves, staff, sub-contractors and their equipment.
- 8 Payment will be issued annually, following the receipt of an invoice for works completed from 1st April and 30th October.
- 9 If any of the conditions are not met then Llanbadrig Community Council reserves the right to terminate this contract forthwith.

Contract 2 - Llanbadrig Burial Ground (Y Rhyd)

- 1 The grass is required to be cut, gathered and removed every three weeks between the 1st April and 30th October.. (The section of the Cemetery where there are no burials will be cut once annually – in July). The Contractor must ensure that any cuttings are removed from graves and footpaths.
- 2 The grass area must be kept tidy and well maintained. Each grass cutting operation must include strimming where necessary. At all times the work will be executed to the satisfaction of Llanbadrig Community Council. Any defective work must be remedied within five working days at the Contractors own expense.
- 3 The Contractor prior to grass mowing must remove all litter, stones and other debris from the site.
- 4 The Contractor will ensure that all current health and safety regulations are complied with. Contractors are reminded of their duty to carry out their work in such a way that persons not in their employment (including members of the general public) are not subjected to any health or safety risk.
- 5 Contractors should note that the Community Council will not provide machinery and fuel.
- 6 Contractors should ensure that they arrange their own insurance to cover risks to themselves, staff, sub-contractors and their equipment. Insurance cover must also be provided for accidental damage to Memorials/Grave Stones.
- 7 Payment will be issued annually, following the receipt of an invoice for works completed from 1st April and 30th October.
- 8 If any of the conditions are not met then Llanbadrig Community Council reserves the right to terminate this contract forthwith.

Contract 3 - Footpaths and Bonc y Mor

- 1 The paths are required to be cut regularly throughout the summer months as and when needed (April/May and October with possibly two cuts in between). A list of paths to be cut is available from the Council.
- 2 The Contractor will ensure that all current health and safety regulations are complied with.
- 3 Contractors are reminded of their duty to carry out their work in such a way that persons not in their employment (including members of the general public) are not subjected to any health or safety risk.
- 4 Contractors should note that the Community Council will not provide machinery and fuel.
- 5 Contractors should ensure that they arrange their own insurance to cover risks to themselves, staff, sub-contractors and their equipment
- 6 Payment will be issued annually, following the receipt of an invoice for works completed from 1st April and 30th October.
- 7 If any of the conditions are not met then Llanbadrig Community Council reserves the right to terminate this contract forthwith.

Please Note –

The contract price is set for 3 years and the price agreed for Year 1 will be increased by 2% for each subsequent year. Please provide a price 'per cut' as well as the annual total.

The Community Council is not obliged to accept the lowest, or any tender and all or part of the payments detailed above may be withheld if the work is not carried out to the reasonable satisfaction of the Community Council.